**REQUESTED BY:** DR. DAVID BIROS **DATE:** 11/7/2014

**PREPARED BY:** KEITH WRIGHT

**PROJECT INFORMATION**

PROJECT NAME: GEEKABYTES CHECK-IN

PROJECT MANAGER: N/A

**PROBLEM/OPPORTUNITY STATEMENT:**

Geekabytes LLC is currently seeing more on-site jobs now than ever before. The employees of Geekabytes need an efficient way to clock in and out while on a job instead of driving to Geekabytes to login to the timesheet website. Employees also need to view what tasks are available at Geekabytes headquarters as well as what on-site jobs are currently available.

**PROJECT OBJECTIVES:**

To enable employees to have a convenient way to clock-in and out of Geekabytes, as well as provide them with a list of available tasks on and off-site from any location without having to drive to Stillwater, Oklahoma.

**PROJECT DESCRIPTION:**

An Android application will be built to communicate with the existing information system that keeps track of employee timesheets as well as tasks available on and off-site for Geekabyte employees. The application will be downloaded to the employee’s phone through the self-serve information system in place at Geekabytes. The application will be created by the \_\_\_\_\_ of Geekabytes LLC while coordinating with the \_\_\_\_\_.

**BUSINESS BENEFITS:**

* Employee convenience
* Efficient workflow
* Saved fuel costs
* Saved employee overtime costs

**PROJECT DELIVERABLES:**

* Detailed Work Plan
* Feasibility Analysis
* Android Application
* Presentation regarding use of Android application
* Employee Training

**ESTIMATED PROJECT DURATION:**

2 months

**APPROVAL:**

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